

DIVISION OF HEALTH SERVICES REGULATION  
BOARD OF ATHLETIC TRAINERS

3 CAPITOL HILL  
CONFERENCE ROOM 104  
PROVIDENCE, RHODE ISLAND

Tuesday, August 4, 2015  
8:57 a.m.

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Matthew Culp, AT  
Louise Humphrey-Arruda, AT  
Julie Montalbano

BOARD MEMBERS NOT IN ATTENDANCE

George Finn, AT

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager

OTHERS IN ATTENDANCE

N/A

1. Establishment of a quorum

A meeting of the Board of Athletic Trainers was held on Tuesday, August 04, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:57 a.m. on a motion by Julie Montalbano and seconded by Matthew Culp. Motion carried.

2. Presentation of the April 24, 2015 Open Session Meeting Minutes

Motion was made by Louise Humphrey-Arruda and seconded by Julie Montalbano to accept the Open Session minutes of April 24, 2015. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. Board Member Recruitment

Alana Rodriguez advised the Board of the Department's organizational changes and announced that Sarah Harrigan is the new Chief of the Center of Professional Boards and Commissions. Sarah will be working one on one with board managers to discuss Board Commissions within the next couple months.

b. Board Committee

Per statute the Board must elect for a term of one year a chairperson, vice-chairperson, and a secretary-treasurer. The Board selected Louise Humphrey-Arruda as chairperson, Matthew Culp as vice-chairperson and Julie Montalbano as the secretary-treasurer.

c. Physician Extender

The board discussed the scope of practice of an Athletic Trainer and briefly discussed the roles of an Athletic Trainer and Physician Extender.

d. Licensee Information

Alana Rodriguez informed the board that since the last board meeting, April 24, 2015 the Department has licensed 12 Athletic Trainers which brings the current total of active licensed Rhode Island Athletic Trainers to 163.

4. Motion to adjourn to Closed Session

Motion was made by Julie Montalbano and seconded by Louise Humphrey-Arruda to adjourn to Closed Session at 9:17 a.m. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

5. Motion to return to Open Session

Motion was made by Julie Montalbano and seconded by Louise Humphrey-Arruda at 9:38 a.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. Final Actions on all votes taken in Closed Session

- The board reviewed and approved four (4) applications.

7. Adjournment

The next Board of Athletic Trainers meeting will be held at a time to be determined at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Julie Montalbano and seconded by Matthew Culp to adjourn at 9:38 a.m. Motion carried.

Respectfully submitted,



Alana Rodriguez  
Board Manager  
Office of Health Professionals Regulation